

PROPOSED AMENDMENTS IF EITHER OF THE  
OPTIONS AT PARAGRAPHS 5.1.1 AND 5.1.2 OF THE REPORT ARE ADOPTED

## **COUNCIL PROCEDURE RULE 2.0**

### **2.0 Ordinary Meetings**

#### **2.1 Order of Business**

Ordinary meetings of the Council shall commence at 7.00 pm unless otherwise agreed with the Chairman and will take place on a Thursday in accordance with a programme decided at the Council's annual meeting. **Subject to rule 2.5**, ordinary meetings will:

- (i) elect a person to preside if the Chairman and Vice Chairman are not present;
- (ii) deal with any business required by statute to be done before any other business;
- (iii) approve the minutes of the last meeting;
- (iv) receive any announcements from the Chairman, Leader, members of the Cabinet or the Head of Paid Service;
- (v) receive any declarations of interest from members;
- (vi) receive petitions from the public;
- (vii) receive questions from, and provide answers to, the public in relation to matters which in the opinion of the person presiding at the meeting are relevant to the business of the meeting;
- (viii) deal with any business from the last Council meeting;
- (i) receive reports from the Cabinet Leader, Members of the Cabinet and the Council's Committees etc;

Except for items under (i), (ii) or (iii) of Rule 2.1 the order of business may be varied at the Chairman's discretion or by a resolution passed on a motion that has been moved and seconded which shall be put without discussion.

#### **2.2 Leaders Report**

The Leader of the Council may make an oral report, not exceeding ten minutes, on key issues arising since the last meeting of Council.

The Leaders of any other Political Group may comment on the Leader's report. The comments of the Leaders of the other Political Groups shall be limited each to five minutes. The other Group Leaders will comment in an order determined by the number of Councillors within those Political Groups, with the largest Group commenting first, and so on.

The Leader has a right of reply to each Group Leader limited to two minutes, in hierarchical order, to any comments made on his/her report.

The Leader of the Council, the Leader of the Opposition and the Leader of any other Political Group may appoint substitutes to speak on their behalf.

No motions may be moved nor resolutions passed under this item.

### 2.3 Related Items

The Chairman shall also have discretion to decide that related items of business may be dealt with in accordance with such procedure as the Chairman shall consider is most conducive to the despatch of business.

### 2.4 Application to Committees

The Chairman of any Committee or Sub-Committee shall have the discretion to vary the order of business and decide on related items of business in accordance with such procedure as the Chairman shall consider is most conducive to the despatch of business.

## EITHER

*[ SUGGESTED AMENDMENT IF OPTION AS SET OUT AT PARAGRAPH 2.1 OF THE REPORT IS ADOPTED ]*

### **2.5 Budget-setting meetings of the Council**

**With the exception of the essential items of apologies for absence, minutes of previous meeting and declarations of interest, the only items that will be considered at budget-setting meetings of the Council will be the budget and associated items, subject to the Chairman of Council having discretion to accept additional items; but only in exceptional or urgent circumstances.**

## OR

*[ SUGGESTED AMENDMENT IF OPTION AS SET OUT AT PARAGRAPH 2.2 OF THE REPORT IS ADOPTED ]*

### **2.5 Budget-setting meetings of the Council**

**At budget-setting meetings of the Council, the following items of business will be excluded from the agenda:**

**XX**

**YY**

**ZZ;**

**subject to the Chairman of Council having discretion to accept any of those items; but only in exceptional or urgent circumstances.**